



Exhibit Space Application

Exhibit Dates: June 14-15, 2023

Conference Dates: June 13-15, 2023

Location: Kay Bailey Hutchison Convention Center, Dallas, Texas

MAILING ADDRESS

Official Company Name: _____

Note: Use proper upper and lower case letters. This is how your company will appear in promotions.

Address: _____

City/State/Province: _____

Postal Code: _____ Country: _____

Phone: _____ Fax: _____

Company Email: _____ Website Address: _____

Primary Exhibit Contact Person: _____

Job Title: _____ Email: _____

BILLING ADDRESS (if different from above)

Billing Company Name: _____

Street Address: _____

City/State/Province: _____ Postal Code: _____ Country: _____

Billing Contact: _____ Billing Contact's Email: _____

PREFERRED LOCATIONS

1. _____ 2. _____ 3. _____

EXHIBITOR RATES (Rates are in \$USD)

Booth rate cost/Square foot: **\$45.00** (\$4500/10'x10' booth)

Included with each booth:

- Back (8' high) and side (3' high) rail, draped
- Promotions in our advertising and marketing materials
- Booth identification sign (7" x 44")
- Two complimentary passes to the AEC-ST Conference
- Basic listing in the Show Directory
- Unlimited comp guest passes to the expo
- Logo and link on our event website

Total requested square footage: _____ Total Exhibit Space Cost: _____

RETURN THIS FORM TO

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TERMS AND CONDITIONS

Registration Conditions

DIGITAL BUILT WEEK AMERICAS 2023 ("Conference") 13 – 15 June 2023 will be held at the Kay Bailey Hutchison Convention Center, Dallas, Texas.
 The Organizer ("Organizers") of the Conference is the Digital Built Environment Institute USA, INC (DBEI).

Payment

Once registration is received, a confirmation email will be issued. Any accounts must be paid in full 30 days from the invoice date or 10 business days before the Conference start date, whichever comes first. The Organizers reserve the right, without notification, to cancel outstanding accounts any time after 45 days from the date of the confirmation e-mail being sent. If payment is not received prior to the conference, access will be granted only after full payment is made via credit card. Non-payment does not constitute cancellation.

Cancellations

DBEI understands that circumstances can change. At any point prior to the Conference, you are welcome to contact us in writing to nominate a substitute attendee at no extra charge (ideally at least 72 hours prior to the Conference). Cancellations of registration, social functions, accommodation, and other items received:

6 weeks prior to the Conference will incur a fee of 50% of the item(s) cancelled. All cancellations received within 6 weeks of the Conference will be liable for 100% of the total fee. No refunds will be offered after 02 May 2023.

Force Majeure

DBEI shall not be liable for any loss caused by the cancellation of the Conference where such cancellation is due to Force Majeure. The organizers will use all reasonable efforts to conduct the conference despite the intervention or occurrence of any such cause.